

**The National Union of Students in Hungary (HÖOK) is seeking mentors for its Stipendium Hungaricum Mentor Network for the academic year of 2021/22**

Dear Students,

HÖOK is seeking mentors for its Stipendium Hungaricum Mentor Network. Mentors are tasked with peer assistance and with the integration of foreign students coming to Hungary with Stipendium Hungaricum Scholarship in the academic year of 2021/22 (from September 2021 until May 2022).

**Deadline for applications: May 31, 2021 (Monday) 12:00**

Please apply online: send a CV and a letter of motivation to [shmh@hook.hu](mailto:shmh@hook.hu).

***After sending the application, each applicant receives an e-mail confirmation.*** At times the system categorises such e-mails as spam. In case you do not receive a confirmation within two days, it is recommended to check your spam folder or inform us about the problem by sending an e-mail to [shmh@hook.hu](mailto:shmh@hook.hu).

Should you have any questions, please send an e-mail to [shmh@hook.hu](mailto:shmh@hook.hu).

We hope to see you soon.

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### **Mentors' tasks**

- Mentors are sophomore or senior students that go to the same university and help the institutional integration of their mentees.
- Before the mentees' arrival to Hungary, mentors have to get in touch with them and – when needed – provide assistance in finding accommodation.
- It is the mentors' responsibility to continually stay in touch with their mentees and to inform them about any current institutional competitions and scholarships, as well as about the institutional academic system. It is the mentors' task to assist the mentees in integration to the university life.
- When the mentees need, the mentors should help with administrative tasks.
- Mentors may work in groups and help 15 mentees maximum at the same time, which they receive allowances for.
- Mentors are responsible for their positions for one academic year – during which **they are required to own students' status.**

- Mentors are kindly asked to forward matters to the mentor network's management of their mentees that cannot be solved within their own responsibility.
- Mentors are responsible for keeping in touch with the institution's leading mentor, for satisfying their administrative tasks and for giving monthly written records on their tasks.
- Mentors are required to do their utmost and be present on trainings and on country image building programmes organised by the management of the mentor network.

### **Criteria for application**

- **Except for BA freshmen**, all students receiving full time training (daytime) may apply for mentor position **provided that they are not first year students in the academic year of 2021/22.**
- Since the work language of the Stipendium Hungaricum Mentor Network is English, mentors are all required to be fluent in English.
- Accepted applicants are required to take part in training offered by the Network. Trainings are held either online or in person according to the state of the pandemic at the time.
- Applicants must send an e-mail with their CV and motivational letter in English to [shmh@hook.hu](mailto:shmh@hook.hu) before the deadline.

### **Examination of applications**

- Each applicant receives a confirmation by **13 June, 2021**. Successful applicants will be interviewed online.
- Each successful applicant must complete the training provided by the Network in July (either online or offline). The application period ends with tests based on the material taught at the training.

*Budapest, May 7, 2021.*