

The National Union of Students in Hungary (HÖÖK) is seeking to appoint mentors for its Stipendium Hungaricum Mentor Network for semesters of 2020 and 2021

Dear Students,

HÖÖK is seeking to appoint mentors for its Stipendium Hungaricum Mentor Network. Mentors take tasks on peer assistance and on the integration of foreign students coming to Hungary with Stipendium Hungaricum Scholarship in the semesters of 2020 and 2021.

Deadline for applications: May 31 2020 (Sunday) 17:00

Please apply online: send a CV and a letter of motivation to shmh@hook.hu.

After sending the application, each applicant receives a confirmatory e-mail. At times the system categorises such e-mails as spam. In case you do not receive a confirmatory e-mail within two days, we recommend you to check your spam folders or inform us about the problem by sending an e-mail to shmh@hook.hu. We will look after your application afterwards.

Should you have any questions, please send an e-mail to shmh@hook.hu.
We hope to see you soon.

Mentors' tasks

- Mentors are sophomore or senior students that go to the same university and help the institutional integration of their mentees.
- Before the mentees' arrival to Hungary, mentors have to get in touch with them and – when needed – provide assistance in finding accommodation.
- It is the mentors' responsibility to continually stay in touch with their mentees and to inform them about any current institutional competitions and scholarships, as well as about the institutional academic system. It is the mentors' task to assist the mentees in integration to the university life.
- When the mentees need, the mentors should help with administrative tasks.
- Mentors may work in groups and help 15 mentees maximum at the same time, which they receive allowances for.
- Mentors are responsible for their positions for one academic year – during which **they are required to own students' status.**

- Mentors are kindly asked to forward matters to the mentor network's management of their mentees that cannot be solved within their own responsibility.
- Mentors are responsible for keeping in touch with the institution's leading mentor, for satisfying their administrative tasks and for giving monthly written records on their tasks.
- Mentors are required to do their utmost and be present on trainings and on country image building programmes organised by the management of the mentor network.

Criteria for application

- **Except for BA freshmen**, all students receiving full time training (daytime) may apply for mentor position **provided that they are not first year students in the semesters of 2020 and 2021.**
- Since the work language of the Stipendium Hungaricum Mentor Network is English, mentors are all required to be fluent in English.
- In case of successful application, mentors are required to see and study the training videos available on the network's webpage: www.shmentor.hu . These videos are to replace the mentor camp that cannot be organised during the summer because of the current situation caused by Covid-19.
- Applicants must send an e-mail with their CV and motivational letter in English to shmh@hook.hu before the deadline.

Examination of applications

- Each applicant receives a confirmation by **10 June, 2020**. In case of the application being successful, it is followed by an online interview (when needed).
- Each successful applicant has to do an online training provided by the Network in July. The application period ends with online tests based on the material.

Budapest, May 1 2020